



## **Process for Members wishing to Transfer Association/Federation.**

An individual wishing to transfer their membership from their existing Association/Federation to another must comply with the following before they can be issued with a new licence as set out in Articles 9 and 10 of the FIPJP Internal Rules and Articles 17 and 18 of the CEP By-Laws.

1. You shall write to your current Association/Federation requesting permission to transfer.
2. You must complete and return Association/Federation Transfer form to your original Association/Federation for processing, which shall include your current or last valid licence.
3. You will receive a letter from your original Association/Federation giving you permission to transfer to the new Association/Federation. The original Association/Federation Transfer form authenticated by the President or their appointed delegate and by the Association/Federation seal will be sent to the new Association/Federation for their records.
4. You must complete the membership form of the New Association/Federation and attach a copy of the transfer letter giving you the written permission.
5. Your membership will then be processed and a new membership card will be issued to you.

### **Notes:**

You may hold only one licence which will be issued either by the Association/Federation where you live or by the country of origin.

Once the transfer process is complete you will be unable to transfer back to your original Association/Federation for a period of at least 5 years if you have represented your new Association/Federation in the World Championships or any other International Competitions e.g. European Championships. If you have not played for your new Association/Federation in any World Championships or any other International Competitions then you may transfer back using the process described above.

Once the transfer process is complete you will be eligible to play for your new Association/Federation. However, you will **NOT** be eligible to represent your new Association/Federation in the World Championships during your first year.

All changes made without the authorisation of your original Association/Federation are to be considered null and void until a certified Association/Federation Transfer form has been completed by the original Association/Federation and received by the new Association/Federation.

If you are a member of a Association/Federation outside of the United Kingdom, please discuss your anticipated transfer before submitting your request in writing with your new Association/Federation as other restrictions may apply to your application.