



# WELSH PETANQUE ASSOCIATION

## Process for Members wishing to Transfer Clubs. Outside the Membership Renewal Process

The membership year begins on 1st January and ends on 31<sup>st</sup> December in any given year. Membership renewal forms are reviewed by members between 1<sup>st</sup> December (current membership year) and 28<sup>th</sup> February (Next membership year), when club transfers can occur as part of the membership renewal process.

At any other time, an individual wishing to transfer clubs must comply with the following.

1. You shall communicate with your current Club Executive formally resigning from your club; a copy will also be sent to the WPA Membership Secretary.
2. You must also complete **Section 1** of the Member Club Transfer Form and give it to your original club for processing.
3. The original Member Club Transfer Form shall be authenticated by the Club President or their appointed delegate by completing **Section 2** of the form. This must be returned to you, as this will provide you with written confirmation from your original club permitting you to transfer to the new club.
4. Your new club must complete **Section 3** of the original Member Club Transfer Form. Once completed, you must forward the fully completed Member Club Transfer Form and, if required, the payment for a replacement licence to the Membership Secretary.
5. Your membership will then be processed, and your details will be updated in the Membership Database. A new licence will be issued if required.

### Notes:

*You may only be registered with one Affiliated Club, which will be recorded on the WPA Membership Database and appear on your WPA licence if you are a Full Member.*

It is assumed that the transfer will always be directed by the player or parent/guardian, who must be the primary signatory on the Member Club Transfer form. The transfer may be with the full agreement and cooperation of the two clubs involved (amicable) or maybe only with the support of the new club against the wishes of the old club (non-amicable).

**In amicable situations for an individual player:** If the club you are leaving and the new club agree, it can be completed as described above.

**In non-amicable situations for an individual player,** where your old club and new club are not in agreement, the Member Club Transfer form cannot be completed, so the transfer cannot occur until the disagreement is resolved.

Welsh Petanque Association  
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<http://www.welshpetanque.org.uk>  
[membership@welshpetanque.org.uk](mailto:membership@welshpetanque.org.uk)



**Unaffiliated Members** wishing to join an affiliated club are required to complete the steps below before representing their new club.

1. You must complete **Section 1** of the Member Club Transfer Form and give it to your new club for processing.
2. **Section 2** of the form does not need to be completed.
3. Your new club must complete **Section 3** of the original Member Club Transfer Form. Once completed, you must forward the fully completed Member Club Transfer Form and, if required, the payment for a replacement licence to the Membership Secretary.
4. Your membership will then be processed, and your details will be updated in the Membership Database. A new licence will be issued if required.

Once the transfer process is complete and received by the Membership Secretary, you will be eligible to represent your new club. However, you cannot return to your original club for one full playing season. You may then transfer back using the process described above.

Moving clubs without the competition of a Member Club Transfer form will be deemed null and void until a completed and certified form has been properly completed and submitted to the Membership Secretary.

WPA Executive  
30<sup>th</sup> April 2025